



Lamar University – M.Ed. in Educational Technology Leadership

Internship Plan: Field-based Experience Activity				
Bonnie Reichert		Cohort 13		December 2011(revised plan)
		Brief Activity Summary	Resource Person	Projected Date of Completion
Standard I. Technology Operations and Concepts	TF- I.A	Introduce staff to LOTI evaluation tool and professional development tools in the LOTI courseware.	Campus Tech & Campus Admin	March 2012
	TF – I. B	Web 2.0 Workshop presented my TCEA faculty. Follow-up to include sharing of resources with building faculty.	TCEA & Campus Tech	June 2010

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Standard II. Planning and Designing Learning Environments and Experiences	TF-II.A	Design and facilitate new course with new Technology TEKS.	Campus Tech & Campus Admin	June 2011
	TF-II.B	Align learning styles to lesson plans and objectives.	Campus Tech & Campus Admin	June 2011
	TF-II.C	Participate in learning opportunities for Project Share. Share/Train with district staff.	Mentor	2010-2011
	TF-II.D	Design and Deliver procedures for use of a mobile lab to be utilized by students and staff.	Campus Tech & Campus Admin	Jan 2011
	TF-II.E	Survey campus staff to assess professional development needs for advancing technical knowledge that will provide assured learning to students	Campus Tech & Campus Admin	March 2012
	TF-II.F	Develop a repository of technology project templates for campus staff use.	Campus Tech & Campus Admin	Sept 2012

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Standard III. Teaching Learning, and the Curriculum	TF-III.A	Conduct campus training for use of Mobile Lab.	Campus Tech & Campus Admin	Dec 2010
	TF-III.B	Develop a resource list of approved Web 2.0 tools to support staff and students.	Campus Tech, Campus Media Specialist & Campus Admin	June 2012
	TF-III.C	Collaborate with HS PIT facilitators in the design of a Mid-Term and EOC exam for the PIT	Campus Tech, HS PIT, & Campus Admin	June 2011
	TF-III.D	Design Management procedures and policy for the use of the COW. Train staff on the use of the procedures.	Campus Tech & Campus Admin	Dec 2010
	TF-III.E	Attend regional workshop focused on presenting the new TEKS for Career Technology Education.	Campus Tech & Campus Admin	June 2010

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Standard IV. Assessment and Evaluation	TF-IV.A	Design rubrics that can be used by all teachers to assess technology components of projects and assignments.	Campus Tech & Campus Admin	July 2012
	TF-IV.B	Develop Benchmark Assessments for Tech Apps skills utilizing the campus course management tool.	Campus Tech & Campus Admin	June 2012
	TF-IV.C	Results of research on the use of digital portfolios	Campus Tech & Campus Admin	June 2012

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Standard V. Productivity and Professional Practice	TF-V.A	Participate in on-line learning modules as directed by the district to receive district policy information.	Campus Tech & Campus Admin	Sept 2010 Sept 2011
	TF-V.B	Attend TCEA professional development sessions focused on teaching and learning strategies using technology to teach and assess.	Campus Tech & Campus Admin	Feb 2011
	TF-V.C	Collaborate with site mentor to design and implement an Intranet on-line learning opportunity.	Campus Tech & Campus Admin	June 2012
	TF-V.D	Facilitate district workshop to train district staff to use the district supplied Web Service.	Campus Tech & Campus Admin	Sept 2011

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Standard VI. Social, Ethical, Legal, and Human Issues	TF-VI.A	Plan, coordinate and facilitate student learning module on Cyber Ethics.	Campus Tech & Campus Admin	Sept 2011
	TF-VI.B	Participate in new staff interviews to determine technology familiarity and	Campus Tech & Campus Admin	May 2012
	TF-VI.C	Collaborate with campus ESL coordinator to document support materials for ESOL students.	Campus Tech Campus ESL & Campus Admin	June 2012
	TF-VI.D	Plan, coordinate and facilitate professional development opportunity on cyber ethics and safety.	Campus Tech & Campus Admin	Sept. 2012
	TF-VI.E	Plan, coordinate and facilitate program to make computer labs open and available for extended times.	Campus Tech & Campus Admin	June 2011

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Standard VII. Procedures, Policies, Planning, and Budgeting for Technology Environments	TF-VII.A	Research and propose procedures and protocol for the use of digital portfolios.	Campus Tech & Campus Admin	October 2012
	TF-VII.B	Plan, coordinate and assist with new equipment and resources to facilitate new technology course.	Campus Tech & Campus Admin	June 2011
	TF-VII.C	Participate in district technology team meetings to support and gain understanding of technology programs and infrastructure in the district.	Campus Tech & Campus Admin	June 2012

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Standard VIII. Leadership and Vision	TF-VIII.A	Collaborate with campus staff to develop a lesson plan template that shows a best practice example of integrating technology based on the NETS-S.	Campus Tech Campus Staff & Campus Admin	June 2012
	TF-VIII.B	Read and reflect on technology literature.	Campus Tech & Campus Admin	June 2012
	TF-VIII.C	Collaborate and observe the scheduling process using newly developed online registration modules.	Campus Tech Campus Registrar & Campus Admin	June 2012
	TF-VIII.D	Participate in district technology team meetings to assist with implementation of technology programs and infrastructure.	Campus Tech & Campus Admin	Sept 2012
	TF-VIII.E	Plan campus learning activity.	Campus Tech & Campus Admin	June 2012